



When replying please quote

Ref. No: CLE/01/2023-2024

Date: 1st November 2023

TO ALL BIDDERS

TENDER FOR PROVISION OF SECURITY SERVICES TENDER NO. CLE/01/2023-2024

SUBJECT: ADDENDUM NO. 1

Reference is made to the Tender Notice published on My-Gov Newspaper on 31st October 2023 and subsequently uploaded on the CLE website and the PPIP Portal.

Pursuant to Clause 10 (Amendment of Tender Document) of the Instructions to Tenders (ITT), please find the following amendments for your action.

S/NO	Reference in the Tender Document	Inquiry/Clarification	Response to Clarification
1.	Section III Evaluation and Qualification Criteria (page 24 of 70)	If there is a requirement for the bidders to proof registration in accordance with the Private Security Regulation Act No. 13 of 2016	All interested bidders should be registered in accordance with Private Security Regulation Act. Subsequently, Preliminary Requirements (Mandatory) on page 24 is replaced with the attached page

All other details remain as per the Tender Document

Secretary/ CEO
Council of Legal Education
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NAIROBI, Kenya

For: Ms. Jennifer Gitiri, HSC
Ag. SECRETARY/CHIEF EXECUTIVE OFFICER
COUNCIL OF LEGAL EDUCATION

Mission

To promote quality legal education and training in Kenya through licensing, equating of foreign legal qualifications and harmonization of legal programmes



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Vision

Assure quality and globally competitive legal education and training in Kenya

SECTION III (EVALUATION AND QUALIFICATION CRITERIA)

The evaluation shall be carried out in two stages as provided below.

Preliminary Examination (Mandatory)

Technical evaluation

Financial Evaluation – Most responsive and lowest evaluated bidder

STAGE 1 - PRELIMINARY REQUIREMENTS (MANDATORY)

S/NO	REQUIREMENTS	YES	NO	REMARKS
1.	Must Submit a copy of certificate of Registration / Incorporation			
2.	Must Submit a copy of Valid Tax Compliance certificate			
3.	Must Fill the Price Schedule in the format provided			
4.	Must submit a self-declaration that the firm is not debarred from participating in Public Procurement			
5.	Copy of valid frequency license (VHF/UHF/ALARM) from Communication Authority of Kenya. Attach a valid FrequencyLicense (Not payment Receipts) from Communication Authority of Kenya for current area of operation.			
6.	Firm's professional Membership either Kenya Security Industry Association (KSIA),			
7.	Protective Industry Association (PIA) or any other recognized security Association (attach a copy of Membership Certificate / Testimonial)			
8.	Must submit the Corruption declaration in the Formats provided in the tender Document			
9.	Must submit a fully filled up Confidential Business Questionnaire in format provided.			
10.	Must serialize all pages for each bid submitted			
11.	Attach at least 5 valid copies of Certificates of clearance (good conduct) of security guards obtained from directorate of criminal investigation			
12.	Must demonstrate that the quoted tender sum meet the minimum basic salary as per the prescribed government minimum wages for particular category of staff.(Attach evidence)			
13.	Must demonstrate the contributions towards Social Health Insurance Fund (SHIF), National Social Security Fund (NSSF), Affordable Housing Levy (AHL) or any other statutory contribution (Attach Evidence).			
14.	Must demonstrate that the quoted sum has applicable insurance covers, overhead costs and a reasonable profit margin with applicable Value Added Tax(VAT) (attach evidence)			
15.	Must submit Copy of Valid Certificate of Registration with Private Security Regulatory Authority (PSRA)			