



COUNCIL OF LEGAL EDUCATION

GENERAL NOTICE NO. 35 OF 2022

**INSTRUCTIONS TO REGISTERED CANDIDATES ON DEFFERMENT OF
THE OCTOBER 2022 ATP EXAMINATION & PRINTING OF EXAMINATION
CARDS**

1. Deferral of the October 2022 ATP examination will commence on Wednesday 5th October 2022. A registered candidate is allowed to defer a unit/units anytime from the date above but before 9:00 am on the day a particular examination paper is scheduled.
2. Registered candidates interested in deferring an examination(s)/unit(s) shall make an application through their respective candidate portal as per the following instructions:
 - i. Step 1 - Log in into the candidate portal
 - ii. Step 2 - Click on 'Deferral' (left hand side bar)
 - iii. Step 3 - Click on 'New Requisition'
 - iv. Step 4 - Select the registered examination(s) you want to defer
 - v. Step 5 - Type the reason
 - vi. Step 6 - Click on 'Submit Request'
3. Examination cards for the October 2022 ATP examination shall be printed through the candidate portal from Wednesday 5th October 2022 as per the following instructions:
 - i. Step 1 - Log in into the candidate portal
 - ii. Step 2 - Click on 'Exam Card' (left hand side bar)
 - iii. Step 3 - Click on the printer icon to print (examination card should be printed on a clean white A4 paper)

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Council of Legal Education
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SECRETARY/CHIEF EXECUTIVE OFFICER
COUNCIL OF LEGAL EDUCATION

4th October, 2022