



COUNCIL OF LEGAL EDUCATION

GENERAL NOTICE NO. 15 OF 2021

JUNE 2021 ADVOCATES TRAINING PROGRAMME (ATP) EXAMINATION

APPLICATION FOR REMARK OF EXAMINATION UNIT(S)

Following the release of the June 2021 ATP Examination; on 18th August, 2021, IT IS NOTIFIED for general information that applications for REMARK open on 18th August, 2021.

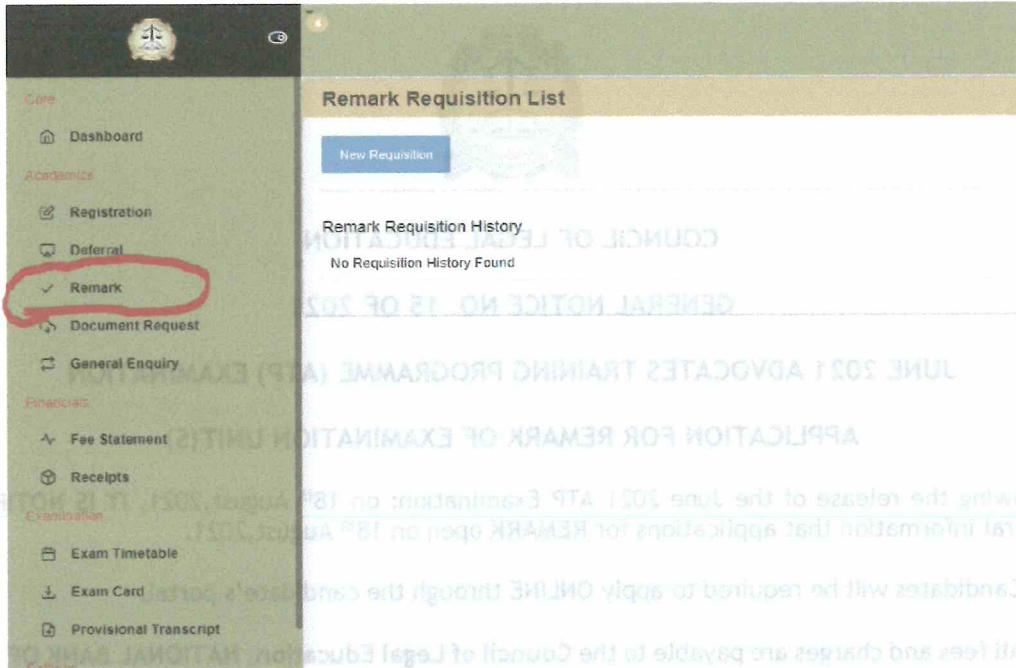
1. Candidates will be required to apply ONLINE through the candidate's portal.
2. All fees and charges are payable to the **Council of Legal Education, NATIONAL BANK OF KENYA, HILL BRANCH, ACCOUNT NUMBER 01023033161101, or Mpesa Paybill No 4060345**. The requisite fees are as indicated in the Students Guide on the ATP Examination which can be viewed or downloaded from Council's official website. Information regarding the ATP Examination is also provided in the Guide.

The Procedure for paying the examination fee via M-Pesa Paybill are as follows -:

- a) Go to Safaricom Menu.
- b) Select Lipa na M-PESA, go to Pay Bill option.
- c) Input **Council of Legal Education** paybill number 4060345.
- d) Input full **Candidates Registration Number** as the account number
- e) Enter the amount.
- f) Enter PIN then confirm to proceed.

INSTRUCTIONS FOR ONLINE REMARK APPLICATIONS

1. Log in to the candidates portal via <http://exam.cle.or.ke:882/> and key in your registration number and password.
2. On the left of the screen, under academics, click on Remark as shown below.



You will see a list of your remark history.

3. Click on New Requisition.

Unit(s) Remark Request

<< Back to Remark Request List

Payment Information

Remark Fees

Category	Fee (Ksh)	Payment Option 1 - M-Pesa	Account Number -
Remark	15 000/Per Unit	Paybill Number - 4060345	

Payment Option 2 - Bank

Bank	Account Name	Account Number	Reference Number

Unit(s) For Remark

Unit	Description	Exam Series	Select
ATP 100	CIVIL LITIGATION	APRIL_2021	<input type="checkbox"/>
ATP 101	CRIMINAL LITIGATION	APRIL_2021	<input type="checkbox"/>
ATP 103	LEGAL WRITING & DRAFTING	APRIL_2021	<input type="checkbox"/>

You will see a window with payment information for the remark. On the bottom part of the page, you will see a list of units that are eligible for remark. Select the ones that you want remarked, then click on proceed to payment.

The system will also show you the amounts to pay for selected units.

Unit(s) For Remark

Unit	Description	Exam Series	Select
ATP 100	CIVIL LITIGATION	APRIL_2021	<input checked="" type="checkbox"/>
ATP 101	CRIMINAL LITIGATION	APRIL_2021	<input checked="" type="checkbox"/>
ATP 103	LEGAL WRITING & DRAFTING	APRIL_2021	<input checked="" type="checkbox"/>

Available Funds : Ksh. .00

Amount to Pay : Ksh. 45,000.00

Proceed To Payment

Activate Windows
Go to Settings to activate Windows.

After you have selected the units click on proceed to payment. Kindly ensure that your account is funded with an equivalent amount of the amounts to pay.

Remark Requisition History

	Exam Series	Units For Remark
View Units for Remark	APRIL_2021	1

3. Application should be made on or before 17th September, 2021.

*Secretary/ CEO
Council of Legal Education
P. O. Box 29 - 00502, Karen
NAIROBI, KENYA*

MS. MARY M. MUTUGI
AG. SECRETARY/CHIEF EXECUTIVE OFFICER
COUNCIL OF LEGAL EDUCATION

18th August 2021

