FORM NO. CLE/EX.01

COUNCIL OF LEGAL EDUCATION
EXAMINATIONS OFFICE

BAR EXAMINATIONS REGISTRATION FORM FOR REGULAR SITTING.
TO BE FILLED BY CANDIDATES REGISTERING TO SIT THE EXAMINATIONS FOR THE FIRST TIME

- This Form Must Be filled In Duplicate and presented with One (1) set of the required documents
- Candidate retains one (1) STAMPED copy of the registration form
- Incomplete forms shall not be processed
- All the required parameters in the form must be completed

PART I: PERSONAL DETAILS

(Names should be written IN BLOCK and in full as they appear in student's identification document)

SURNAME **FIRST NAME** **OTHER NAME**

REGISTRATION NUMBER AT KSL

2 0

NATIONALITY **NATIONAL ID/PASSPORT NUMBER**

GENDER ☐ M ☐ F **DATE OF BIRTH** D D M M Y Y Y Y

PART II: CONTACTS

MOBILE PHONE NUMBER

EMAIL ADDRESS

POSTAL ADDRESS **CODE** **TOWN/CITY** **HOME COUNTY**

PART III: EDUCATION

a) UNIVERSITY EDUCATION

List colleges, universities and professional schools equivalent to Law School attended. Provide a chronological listing (from latest to earliest). If you did not receive a degree, state the reason.

	University/College	Period of attendance (month/year) From:	Period of attendance (month/year) To:	Degree/other qualification obtained
1				
2				
3				

b) HIGH SCHOOL EDUCATION

Provide a chronological listing of High School(s) attended (from latest to earliest).

	High School	Period of attendance (month/year) From:	Period of attendance (month/year) To:	Qualification and Grade obtained
1				
2				
3				

c) SPECIFIC SUBJECT GRADES (obtained in last High School qualification)

English…… **Kiswahili**……

PART IV: BAR ADMISSION

Have you ever applied for admission to the Bar of the Republic of Kenya before?
(Delete appropriately) **YES/NO**

If Yes Explain

_____

_____

_____

_____

_____

Have you applied to take or taken the Bar Examination in any country other than Kenya?
(Delete appropriately) **YES/NO**

If Yes, Explain

_____
_____
_____
_____
_____

APPLICANTS ADMITTED IN OTHER COUNTRIES OR STATES MUST ATTACH: (1) a CERTIFIED copy of certificate of admission and good standing at the Bar from each such jurisdiction and (2) an original letter from each such jurisdiction's grievance committee, or other body entertaining complaints against lawyers, where available, certifying as to whether charges have ever been filed with such committee or body against you, and, if so, the substance of the charges and the disposition thereof.

Certificates of good standing and grievance letters should not be dated more than 60 days prior to submission.

PART V: MENTAL CONDITIONS, IMPAIRMENT OR PHYSICAL DISABILITY

Do you currently have any condition or impairment including, but not limited to a mental, emotional, psychiatric, nervous or behavioral disorder or condition, impairment physical disability, which in any way impairs your ability to sit the Bar Examination?

(Delete appropriately) **YES/NO**

If your answer is Yes, describe the nature of the condition or impairment:

_____
_____
_____
_____
_____

Is there any way that the Council of Legal Education can facilitate you to be able to sit the Examinations? Please state how.

_____
_____
_____
_____
_____

PART VI: ATTACHMENTS

You MUST indicate the requisite documents you are filing with this mandatory application form.

(Documents are NOT ACCEPTED separately. All documents MUST be filed together.)

- ☐ **Certified copy of Law degree certificate**
- ☐ **Certified copies of Law degree transcripts**
- ☐ **Certified copy of letter of admission to the Kenya School of Law**
- ☐ **Certified copy of "A" level / certificate**
- ☐ **Certified copy of "O" level certificate**
- ☐ **Certified copy of KCSE certificate**
- ☐ **Certified copies of other relevant Diplomas/Certificates**
- ☐ **Evidence of examination fee payment (valid bank deposit slip)**
- ☐ **Certified copy of identification document (National ID or information page of Passport)**

WHERE APPLICABLE;

- ☐ **Copy of letter from CLE referring the student to the remedial programme**
- ☐ **Copy of letter from CLE clearing student to join the ATP programme**
- ☐ **Certified copies of the admission certificate to the Bar of another country**
- ☐ **Original and copy of certificate of good standing at the Bar from each such jurisdiction the candidate is admitted**
- ☐ **An original letter from each such jurisdiction's grievance committee, or other body entertaining complaints against lawyers**
- ☐ **Copy of letter from CLE allowing student to defer the examinations**

Applicant's Signature: _____ Date: _____

FOR OFFICIAL USE ONLY

EXAMINATION FEE AMOUNT: _____ **RECEIPT NO:** _____

PAYMENT CONFIRMED BY: _____ _____
Signature **Date**

REGISTRATION DOCUMENTS VERIFIED BY: _____ _____
(Manager, Examinations Administration) **Signature** **Date**

APPROVED FOR REGISTRATION BY: _____ _____
(Director, Examinations) **Signature** **Date**

DATA CAPTURED BY: _____ _____
Signature **Date**