



**COUNCIL OF LEGAL EDUCATION**  
**GENERAL NOTICE NO. 17 OF 2024**

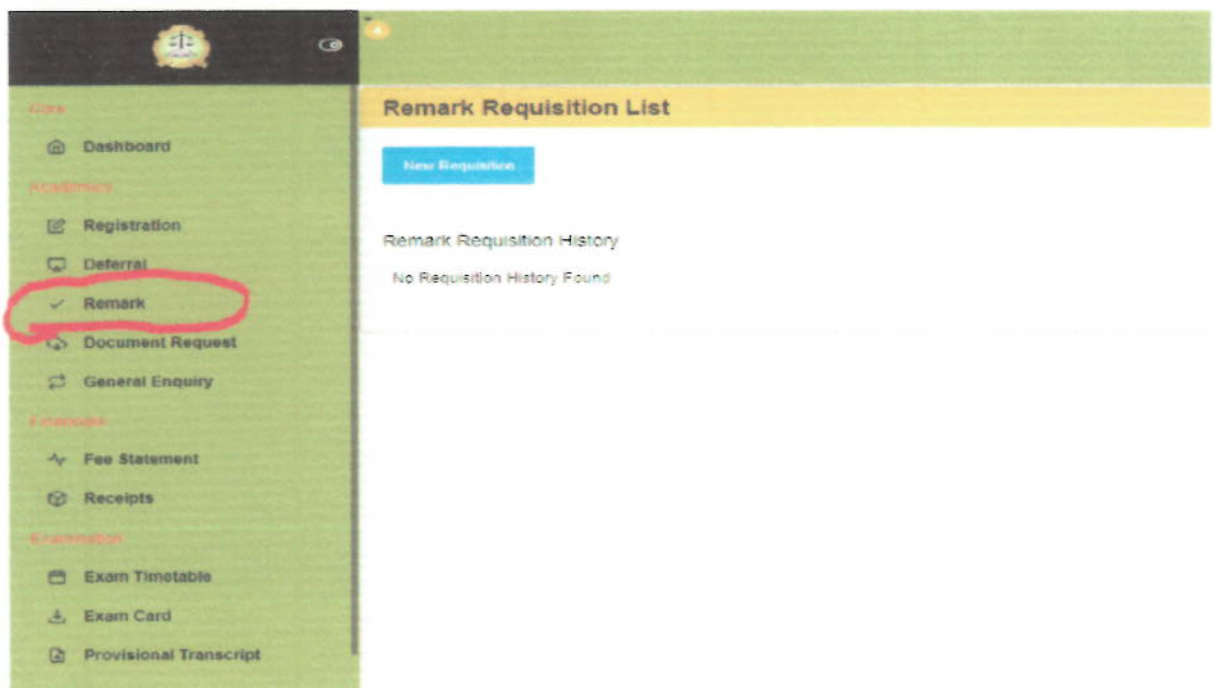
**APRIL 2024 ADVOCATES TRAINING PROGRAMME (ATP) EXAMINATION**  
**APPLICATION FOR REMARK**

Following the release of the April 2024 ATP Examination results on 9<sup>th</sup> July 2024, it is NOTIFIED for general information that:

1. Application to Remark has been opened from 17<sup>th</sup> July to 19<sup>th</sup> August 2024.
2. Application for remark shall be made **ONLINE** through the candidate's portal within the specified dates.
3. The Remark fee is Ksh.15,000/- per unit, as indicated in the Students Guide available on the Council's official website.
4. The remark fee is payable through the candidate's portal via E-Citizen.
5. Candidates are advised NOT to make any payment before making a selection of the unit(s) to be remarked.

**INSTRUCTIONS FOR ONLINE REMARK APPLICATION AND REGISTRATION**

1. Log in to the candidate portal via <https://exam.cle.or.ke:882/> and enter your registration number and password, then click 'Login'.
2. On the left of the screen, under Academics, click on 'Remark' and click on 'New Registration' as shown below:



17<sup>th</sup> JULY 2024

- You will see a list of unit(s) that are eligible for remark. Select the unit(s) you want to remark and the system will bill you for the unit(s) selected.

Unit(s) For Remark

Unit	Description	Exam Series	Select
ATP 106	CRM LITERACY	2022_24 ATP	<input type="checkbox"/>

Available Funds : Ksh. 00

Amount to Pay : Ksh. 3.00

**Payment Information**  
Please pay the balance below before you can proceed to submit your registration:  
3.00

**Payment Option 1 - M-Pesa**

Paybill Number	Account Number	Action
		Pay Now

**Payment Option 2 - Bank**

Bank	Account Name	Account Number	Reference Number

- After you have selected the unit(s), click on "Pay Now" to make payment.

Unit(s) For Remark

Unit	Description	Exam Series	Select
ATP 106	CRM LITERACY	2022_24 ATP	<input checked="" type="checkbox"/>

Available Funds : Ksh. 00

Amount to Pay : Ksh. 15,000.00

**Payment Information**  
Please pay the balance below before you can proceed to submit your registration:  
3.00

**Payment Option 1 - M-Pesa**

Paybill Number	Account Number	Action
		Pay Now

**Payment Option 2 - Bank**

Bank	Account Name	Account Number	Reference Number

- A popup window will appear as below. Input the full amount of money to pay as billed above and click 'Pay Now' on the popup.

**Payment** [X]

Please note all services attract a convenience fee of Ksh. 50

Amount to Pay

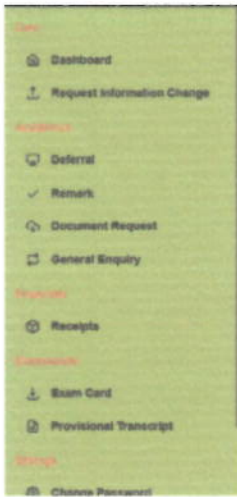
Pay Now

Close

**Payment Information**  
Please pay the balance below before you can proceed to submit your registration:  
3.00

Pay Now

- After you click on PAY NOW as in the pop-up window above, you will be directed to the screen below where you will select your preferred payment method.



PAYMENT REF

TOTAL BILL

Select Payment Mode

Mpesa

Kenya Commercial Bank

Equity Cash

Co operative Bank (KES)

RTGS

Airtel Money

National Bank

Absa Bank

Debit/Credit/Prepaid Card

7. Follow the steps to make the full payment noting the convenient fee charged for every transaction. **N.B.** Candidates should ensure that they have sufficient funds on M-Pesa during the registration. Partial payments will not go through.
8. Click on Complete Registration.
9. Confirm that your remark registration has gone through by checking under the Remark History under Instruction 2 herein.

Candidates must complete **BOTH STEPS**, that is selection of units and make full payment, for their remark application to be deemed complete.

**NB:** No payment should be made through the Pay bill number as previously provided by Council in its past remark series.

Remark registration should be made on or before **19<sup>th</sup> AUGUST 2024 AT 00:00HRS**

*Secretary/ CEO*  
*Council of Legal Education*  
*P. O. Box 529 00502, Karen*  
*NAIROBI, Kenya*

**AG. SECRETARY/CHIEF EXECUTIVE OFFICER  
COUNCIL OF LEGAL EDUCATION**

17<sup>th</sup> JULY 2024