



## COUNCIL OF LEGAL EDUCATION

### INSTRUCTIONS TO CANDIDATES - NOVEMBER 2019 BAR EXAMINATIONS

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The November 2019 Bar Examination will run from **Thursday, 14<sup>th</sup>** to **Tuesday, 26<sup>th</sup>** **November 2019**. The examination dates and timetable have been published as required by law.

Registered candidates are required to read the following instructions **carefully**.

#### **Prior to the examinations:**

1. A notice will be put on the Council's website requiring all registered candidates to pick their Examination Card. The card contains the name of your examination centre. You are expected to be familiar with the location of the centre before the start of the examination.
2. Sitting positions will be allocated by the invigilators. You **must** occupy the seat assigned to you. The invigilators may change your sitting position where necessary.
3. You must be at the venue of the examination at least **thirty (30) minutes** prior to the commencement of the examination. No candidate shall be allowed into the examination room **forty-five (45) minutes** after the commencement of an examination.
4. In addition to your Examination Card, you **must** bring a photo identification card which should either be the Kenya School of Law Student card or the National ID card.
5. No unauthorized material shall be brought to the examination room. You will be subjected to a search prior to entering the examination room. Being found in possession of any unauthorised material is an **examination irregularity** for which you shall be disqualified from sitting that examination paper.
6. For purposes of **ATP 101 (Criminal Litigation)** you will be allowed into the examination room with **clean** copies of the Penal Code, Cap 63, Laws of Kenya. Any

Penal Code with markings and written material affixed therein will not be allowed into the examination room.

7. For purposes of ATP 106 Legal Practice Management, you will be allowed into the examination room with a scientific calculator.
8. No candidate will be allowed into the examination room with any kind of a pencil pouch.

***NB: 'COUNCIL OF LEGAL EDUCATION IS IN NO WAY RESPONSIBLE FOR LOST, STOLEN OR DAMAGED ITEMS BROUGHT INTO ANY OF THE EXAMINATION VENUES.'***

**During the examinations:**

9. Read the examination instructions before you begin writing the examination and ensure that you follow them. In particular, remember to indicate your complete registration number on the cover of your examination booklet.
10. Any compulsory question in the examination **MUST** be answered. Failure to attempt the compulsory question attracts a 'zero' (0) mark for the question. Answering any other question in lieu of the compulsory question is inconsequential.
11. Do not answer any extra question(s). Only the required number of questions will be graded.
12. Read each question carefully before answering. At this level, the examination questions require more than recital of the law. You are required to analyse facts, apply relevant legal principles and logical reasoning before coming up with a conclusion/answer. Illustrate your answer using relevant and accurate case laws and statutory provisions.
13. No credit shall be given for illegible answers, **WRITE** neatly and legibly.
14. A candidate who commits an examination irregularity shall be liable to disciplinary action and Council shall *inter alia* nullify the mark attained in that unit/paper.
15. Examination irregularities shall among others include:
  - a) Passing or receiving verbal, non-verbal, written or sign communication during an examination
  - b) Use any form of technology ( including mobile phones) to transfer information relating to the examination in the examination room
  - c) Possession of any unauthorized material or gadget such as mobile phones, statutes or textbooks in the examination room
  - d) Allowing another person to sit an examination on behalf of the candidate

- e) Soliciting for information on examinations from any person or attempting to influence examination processes
  - f) Mutilation of the examination booklet
16. It is your responsibility to ensure that you have signed the examination attendance register. Remember that this will be used to account for your script.

**After the examination:**

17. No candidate shall be allowed to leave the examination room during the last 30 minutes of the examination.
18. At the end of the examination you are required to:
- a) Remain seated quietly while your answer booklet is collected
  - b) Leave any other used or unused answer booklets on your desk
  - c) Stay in the examination room until you have been instructed to leave by the center coordinator
19. You are responsible for ensuring the submission of your script once you are through with the examination.
20. You are expected to maintain discipline and order within the examination precincts and to follow any instructions given by the invigilators.
21. A candidate who unlawfully solicits for confidential information on the Bar Examination from the Council, Council Officers or any person or attempts to influence examination processes whatsoever whether for consideration or otherwise shall be barred from sitting the Bar Examination for such a duration as may be determined by the Council.

  
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