



## COUNCIL OF LEGAL EDUCATION

### REGISTRATION FOR THE NOVEMBER 2024 ADVOCATES TRAINING PROGRAMME (ATP) EXAMINATION

#### REGISTRATION BY A FIRST-TIME CANDIDATE

- 1) Log in to <https://exam.cle.or.ke:881/>

Council of Legal Education

Kindly register here before making any payments

ATP Exam Application

Please note that this portal is for first time regular candidates only.

Registration Guidelines

1. Attained minimum entry requirements for admission to a university in Kenya
2. Obtained a minimum grade (B/C+) in English or Kiswahili and a mean grade of C/D+ in the KCSE or its equivalent
3. Has sat and passed the pre-bar examination set by the school (where applicable)
4. Candidates with foreign degrees are required to first apply for clearance here
5. The following attachments will be required:  
KCSE/KCSE/A/O Levels Certificates, University Degree Certificate and transcripts, Recent Color Passport size photo, National ID/Passport, and disability certificate for persons living with disability.

All attachments are to be scanned original documents  
Kindly attach transcripts as one document  
All attachments are to be in pdf file format  
Maximum file size is 2MB

KSL Number

Regular Candidate Registration Fees

Programme Category	Fee (Ksh)
ATP/1st Units	45,000

- 2) Enter KSL Number > Click  (Note: ONLY those candidates cleared by KSL are allowed to register for the Advocates Training Programme (ATP) examination)

- 3) Fill in your Biodata and other information and Click

Fields marked with \* are required

SurName* e.g Doe	Other Names* e.g John	Phone Number* e.g 0712345678	Email* e.g johndoe@gmail.com
Gender* Select	Postal Address* e.g 123 Nairobi	Postal Code* e.g 00200	Town* e.g Buruburu
County* --Select--	Nationality* --Select--	ID/Passport Number* e.g 87654321	Date of Birth* 01/01/1970
Scanned copy of National ID/Passport (Max Size = 2 MB) Choose File No file chosen	Your Passport photo (Accepted file types: jpg, png, jpeg) Choose File No file chosen	Firm* e.g 2	Class* Select

**Other Information**

Name of Next of Kin e.g Jane Doe	Relationship Select	Contact of Next of Kin e.g 0712324567
Are you a person living with disability(PwD)? Select	Do you have any other special requirement(s) during examination? E.g. Left-handed, Expectant Mothers, etc Select	

[Next](#)

#### 4) Upload your, Secondary School Qualifications

**High School Qualifications**

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Please select your education system\*  
 KCSE/O-Level    KCSE  
The exam type<sup>1</sup> field is required.

KCSE Mean Grade Select	English Grade Scored Select	Swahili Grade Scored Select	Attach KCSE Certificate Choose File No file chosen
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[Add Qualification](#)

**High School Qualifications**

Qualification	Mean Grade	English Grade	Swahili Grade	Attachments	Actions
KCSE	A-	B+	B+	<a href="#">Preview</a>	

Please select your education system\*  
 Select Education System

[Add Qualification](#)

## 5) Upload your, University Qualifications

University Qualifications

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University Qualifications

Please select where you did your university education

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University Attended:

Attach University Certificate:

Attach University Transcripts:

Attach KSL Admission Letter:

## 6) Select Units to register

1 Bio Data and other Information    2 High School Qualifications    3 University Qualifications    4 Units to Register

ATP Exam Application - 54321555

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Units to Register

Unit Code	Unit Name	Select
ATP 100	CIVIL LITIGATION	<input checked="" type="checkbox"/>
ATP 101	CRIMINAL LITIGATION	<input checked="" type="checkbox"/>
ATP 102	PROBATE & ADMINISTRATION	<input checked="" type="checkbox"/>
ATP 103	LEGAL WRITING & DRAFTING	<input checked="" type="checkbox"/>

## 7) Once you select the units, your bill is generated.

ATP 108	COMMERCIAL TRANSACTIONS	<input checked="" type="checkbox"/>
Total Amount Due:		Kes. 45000
Total Amount Paid:		Kes. 0.00
HELB Amount Awarded:		Kes. 0.00

## 8) Click the button. > Select the payment mode from the drop-down menu.

Payment

Amount to Pay	45000
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[Make Payment](#)

Preferred Examination Center

--Select--

[Previous](#) [Submit](#)

9) Click on [Submit](#) you shall be prompted to pick the payment method you would like to use. A convenience fee of **Ksh. 50** shall be charged for every transaction.

PAYMENT REF: NMLMGMZW      TOTAL BILL: KES 20,100.00

select Payment Mode

Airtel Money	Absa Bank
Co-Operative Bank (KES)	Consolidated Bank
Diamond Trust Bank	RTGS
EQUITY BANK	Family Bank
I&M Bank	JamboPay
Kenya Commercial Bank	Mpesa
National Bank	NCBA Bank
Pesaflow Direct	Pesawise
Stanbic Bank	TKash
Debit/Credit/Prepaid Card	

10) The example below demonstrates payment via the MPESA option

Pay Using M-PESA      KES 20,050      [Click here to receive M-PESA Menu](#)

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1. Click [here](#) to receive M-PESA Menu  
 2. Enter your M-PESA PIN and click OK  
 3. You will receive a confirmation SMS from M-PESA

After you receive a successful reply from M-PESA, click the complete button below.

Or follow instructions below

1. Go to MPESA menu on your phone  
 2. Select Paybill option  
 3. Enter Business Number 222222  
 4. Enter Account Number AYBYQQXR  
 5. Enter the amount 20050.00  
 6. Enter your MPESA PIN and Send  
 7. You will receive a confirmation SMS from MPESA

[Cancel](#)      [Complete](#)

Phone Number \* required

Enter a valid safaricom number

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Phone Number

0725464756

[Initiate Payment](#)

2. Enter your M-PESA PIN and click OK  
 3. You will receive a confirmation SMS from M-PESA

After you receive a successful reply from M-PESA, click the complete button below.

All enquiries related to registration of examination should be channelled to the Directorate of Examination through: [examinations@cle.or.ke](mailto:examinations@cle.or.ke). Candidates are advised to furnish registration number in all their communications.