



COUNCIL OF LEGAL EDUCATION

REGISTRATION FOR THE NOVEMBER 2024 ADVOCATES

REGISTRATION BY A CONTINUING CANDIDATE

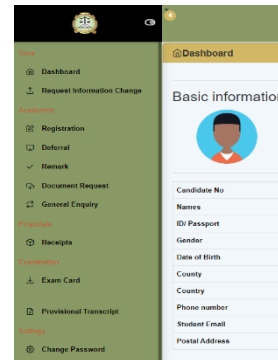
1. CONTINUING CONTINUING Login to your Candidate portal

Registration Number: (*KSL Number*)

Password: (*your password*) > **Login**



To Reset Password > Click > **Forgot Password** (A Password shall be sent to your email)



<https://exam.cle.c...>

2. Click on > Registration tab > Register / Add Units

	Programme	Exam Series	Registration Type	Registered Units	Defered Units	Reg. Transaction ID
View Registered Units	ATP	2023_03_NOV	Regular	9	0	RG-17706

3. Select the unit(s) you need to register for. The screenshot below is for a candidate who has two Regular Units & one Re-sit

List of Regular Units			
Unit Code	Unit Description	Deferred	select
ATP 100	CIVIL LITIGATION	Yes	<input checked="" type="checkbox"/>
ATP 101	CRIMINAL LITIGATION	Yes	<input type="checkbox"/>
ATP 104	TRIAL ADVOCACY	Yes	<input type="checkbox"/>
ATP 105	PROFESSIONAL ETHICS	Yes	<input checked="" type="checkbox"/>
ATP 106	LEGAL PRACTICE MANAGEMENT	Yes	<input type="checkbox"/>
ATP 107	CONTRACTING	Yes	<input type="checkbox"/>
ATP 108	COMMERCIAL TRANSACTIONS	Yes	<input type="checkbox"/>

List of Rest Units			
Unit Code	Unit Description	Deferred	select
ATP 100	CIVIL LITIGATION	No	<input type="checkbox"/>
ATP 101	CRIMINAL LITIGATION	No	<input type="checkbox"/>
ATP 102	PROBATE & ADMINISTRATION	No	<input checked="" type="checkbox"/>
ATP 103	LEGAL WRITINGS & DRAFTING	No	<input type="checkbox"/>
ATP 104	TRIAL ADVOCACY	No	<input type="checkbox"/>
ATP 105	PROFESSIONAL ETHICS	No	<input type="checkbox"/>
ATP 106	LEGAL PRACTICE MANAGEMENT	No	<input type="checkbox"/>
ATP 107	CONTRACTING	No	<input type="checkbox"/>
ATP 108	COMMERCIAL TRANSACTIONS	No	<input type="checkbox"/>

4. Once you have selected the units you need to register for, the amount to pay will be displayed.

5. Proceed to click **Pay Now**. Make sure you input the entire amount you are required to pay plus a convenience fee of Ksh. 50 in the pop-up window shown below.

6. Once you click on **Pay Now** you shall be prompted to pick the payment method you would like to use.

PAYMENT REF: NMLMGMZW TOTAL BILL: KES 20,100.00

Select Payment Mode

Airtel Money	Absa Bank
Co-Operative Bank (KES)	Consolidated Bank
Diamond Trust Bank	RTGS
EQUITY BANK	Family Bank
I&M Bank	JamboPay
Kenya Commercial Bank	Mpesa
National Bank	NCBA Bank
Pesaflo Direct	Pesawise
Stanbic Bank	TKash
Debit/Credit/Prepaid Card	

7. The example below demonstrates payment via the MPESA option.

Pay Using M-PESA

KES 20,050 **8.**

1. Click [here](#) to receive M-PESA Menu
2. Enter your M-PESA PIN and click OK
3. You will receive a confirmation SMS from M-PESA
After you receive a successful reply from M-PESA, click the complete button below.

Or follow instructions below

1. Go to MPESA menu on your phone
2. Select Paybill option
3. Enter Business Number **222222**
4. Enter Account Number **AYBYQQXR**
5. Enter the amount **20050.00**
6. Enter your MPESA PIN and Send
7. You will receive a confirmation SMS from MPESA

Cancel

Complete

Click [here](#) to receive M-PESA Menu

Phone Number * required

Enter a valid safaricom number

Phone Number

0725464756

Initiate Payment

2. Enter your M-PESA PIN and click OK
 3. You will receive a confirmation SMS from M-PESA
- After you receive a successful reply from M-PESA, click the complete button below.

9. The example below demonstrates payment via the bank option.

Download Payment Instructions

ABS ONLINE PAYMENTS

1. Login to Absa Access Online
2. Launch **Statutory Payments** widget > **Initiate Payment Instruction**
3. Under **Bill** select **eCitizen**
4. Enter eCitizen Reference Number: **WDEDKQGG (Amount: KES 2050.00)**
5. Confirm amount and complete the payment.

Click **Complete** on eCitizen when done

Absa Branch

1. Visit any Absa Bank Branch
2. Request to make eCitizen payment.
3. Provide eCitizen reference number: **WDEDKQGG (Amount: KES 2050.00)**
4. Teller will process the payment and issue a receipt to customer.

Once you have made the deposit click **Complete** below

Cancel

Complete

For any of the payment methods you choose, ensure you follow the instructions shown on your screen to complete the payments.

10. Select preferred Examination Region Location (Nairobi ONLY)

Examination Region Location:

--Select Preferred Examination Region Location--

--Select Preferred Examination Region Location--

Nairobi

11. Indicate any other special requirement(s) during examination? E.g. Left-handed, Expectant Mothers, etc. How you would want Council to facilitate you in the examination.

12. Indicate if you are a person living with disability (PWD)? How you would want Council to facilitate you in the examination.

13. ENSURE you  click

All enquiries related to registration of examination should be channelled to the Directorate of Examination through: examinations@cle.or.ke. Candidates are advised to furnish registration number in all their communications.