



COUNCIL OF LEGAL EDUCATION

EXPRESSION OF INTEREST FOR SERVICE PROVIDERS - 2024

The Council of Legal Education (CLE) is a statutory body established by the Legal Education Act, No 27 of 2012. It is charged with the responsibility of regulating, supervising and licensing legal education providers in Kenya, recognizing and equating foreign legal qualification and conducting the Bar Examination.

Council administers the Advocates Training Program (ATP) Examination twice a year. The ATP Examination covers nine (9) units namely;

ATP 100	Civil Litigation
ATP 101	Criminal Litigation
ATP 102	Probate & Administration
ATP 103	Legal Writing and Drafting
ATP 104	Trial Advocacy
ATP 105	Professional Ethics
ATP 106	Legal Practice Management
ATP 107	Conveyancing
ATP 108	Commercial Transactions

In its endeavour to deliver credible, reliable and viable ATP Examinations, Council enlists the services of persons of unquestionable integrity and professionalism in the following roles on a need basis;

Trainer

These are experts who are experienced legal practitioners or Senior University lecturers. They should *inter alia* have an in-depth understanding and skills as trainers. The experts are expected to train setters, moderators, markers and quality assurers.

Qualifications:

- i. Trained in pedagogy
- ii. Expert in Assessment, Test Development and Management
- iii. Experience in Marking

- iv. Senior Academic in an institution of higher learning.

ATP Examination Setter:

These experts in any of the specific fields of Law with requisite experience. They should *inter alia* have an in-depth understanding of the skills expected of ATP candidates in the Advocates Training Programme (ATP). Setters are expected to set objective and quality examination questions in accordance with prescriptions of Council.

Qualifications

- a) Master degree in Law, Accounting, Finance, Human Resource Management. A PhD in the relevant field is an added advantage;
- b) Seven (7) years' experience in practice of law either in private practice, academia, public sector, or in private sector;
- c) Experience in setting examinations for other professional examining bodies will also be an added advantage;
- d) Ability to set three (3) subjects that they are competent in.

Moderators (Moderator of Scripts and Moderator of Questions)

These are experts in any of the specific subjects and play the role of second examiners by ensuring that the questions set meet the prescribed standards. In addition, they ensure that marking of the examination is done objectively, accurately and consistently.

Qualifications of Moderators

- a) Master's degree in Law, Accounting, Finance, Human Resource Management. A PhD in the relevant field will be an added advantage;
- b) Ten (10) years' experience in practice of law either in private practice, academia, public sector, or in private sector;
- c) Experience as an external examiner/moderator for other professional examining bodies will also be an added advantage;
- d) Ability to moderate three (3) subjects that they are competent in.

Markers & Re-markers

These are experts in any of the specific subjects with experience gained either from teaching or practice of law. They ensure objective, quality and timeous marking of the Advocates Training Programme (ATP) Examination either as first markers or as Quality Assurers in the case of remarks requested by candidates.

Qualifications

- a) Master's degree in Law, Accounting, Finance, Human Resource. A PhD in the relevant field will be an added advantage.

- b) Seven (7) years' experience in practice of law either in private practice, academia, public sector, or in private sector.
- c) Experience as a marker for other professional examining bodies will also be an added advantage.
- d) Ability to mark three (3) subjects that they are competent in.

Please Note:

- I. Applicants must submit a detailed curriculum vitae and copies of relevant certificates, including a reliable email address and day time telephone contact.
- II. Applicants must exhibit high ethical standards, integrity and professionalism in conformity with the requirements of Chapter six (6) of the Constitution of Kenya, 2010.
- III. Successful applicants will undergo training and be retained in the Council's database for engagement on a need basis. Those who have previously served the Council in various roles need not apply.

Applications should be addressed to:

**The Secretary/CEO
Council of Legal Education
Karen Office Park
Acacia Block 2nd Floor
PO Box 829-00502
NAIROBI**

Application and certificates can also be emailed to: info@cle.or.ke